

## **ADULT FOSTER CARE LICENSING ADVISORY COUNCIL**

### **MEETING MINUTES**

Wednesday, November 13, 2013

**MEMBERS PRESENT:** Salli Christenson, Bishop Ira Combs, Tari Muniz, Linda Lawther, Robert Stein, Marvin Veltkamp

**MEMBERS ABSENT:** Jenny Cook, Cynthia Farrell, Kathy Lentz, Kathleen Murphy

### **ADULT FOSTER CARE/HOME FOR THE AGED LICENSING STAFF**

James S. Sinnamon, Director, AFC/HFA Licensing Division

Lisa Stanton, Manager, Organizational Support Section

Mahtina Rubritius, Adult Foster Care Program Consultant

### **Approval of Agenda**

No additions or changes to the agenda.

### **Approval of Minutes of August 14, 2013:**

In August minutes, make correction to Ms. Muniz's first name, should be spelled Tari.

Linda Lawther – accept August meeting minutes with changes/corrections.

### **Public Comment:**

No one from the public was present for public comment.

### **Council Business:**

- Ms. Christenson put together a draft outline for orientation materials and a list of commonly used acronyms. Bob Stein stated he and Kathleen Murphy would create a list of acronyms.
- Expiring terms – Ms. Christenson stated she received a letter from Director Corrigan thanking her for her service. Kelly Milnickel's term expires in December.
- Report on Person Centered Planning – We received 24 responses. Many stated they had training, but had it a long time ago. Most consultants believe they have PCP experience. What is BCAL's role? Policy vs. following the rules. The next step is to go through in detail. It wasn't council's role to make rule changes. Is there a way for the group to make a more positive person centered experience?
- Robert Stein has been appointed to succeed Kathleen Murphy.
- The question was asked as to whether we had an advocate on the council.

- Bishop Combs will assume chairperson duties until February when someone is elected.
- A motion was made for Bishop Combs to accept report. All in favor.

### **Division/Bureau Updates – James S. Sinnamon**

- Staffing: Jim Sinnamon stated that we have an adult foster care consultant vacancy in Flint. New positions were put on hold as a result of sequestration. Jim Sinnamon spoke about how the licensing staff is now mobile.
- Fingerprinting: Depending on what system individual went through for fingerprinting, if they have a subsequent conviction, it may not be seen by our analyst. Therefore licensees and licensee designees now have to go through the State Police for fingerprinting, and will have to pay for the fingerprinting and can no longer go through the Long Term Care Workforce Background Check Program. All new applicants go through the State Police.
- TB Test updates: BCAL has advised consultants to not cite this as a rule violation until the test becomes available.
- HFA rule update: Became effective 10/31/13. Therefore, BCAL will have to revise the medication management presentation on the website.
- Public Act 115: Amended to include definition DNR. Per Robert Stein, the three bills tie together to give guardians that authority. How does it apply in different settings? Will the bureau track how many residents in AFC homes have DNR orders? BCAL will make sure its managers know. BCAL will let AFC council know how we guide our staff. Linda Lawther expressed concern with the bureau's ability to keep up with licensing responsibilities. Jim indicated that he felt that the staff cuts experienced in Central office would not have an impact on the field staff's productivity.

### **Council Discussion:**

- Bishop Combs stated he felt the council should send a letter to Jim Gale thanking him for his service. Ms. Christenson stated she would draft the letter.
- Question was asked if someone had done an analysis on whether or not the Affordable Care Act (ACA) will impact the mentally ill.
- Question was asked if licensing consultants knew how to point providers in the right direction if they have questions about ACA, Medicaid Expansion.
- The next meeting is scheduled for February 12, 2014.

- BCAL will provide an updated council member listing which includes the term expiration dates.